

WORKSHEET: ON YOUR WAY TO BEING A GREAT BOARD MEMBER

AVOIDING PERSONAL LIABILITY


Personal liability is a financial obligation that you are required to meet - whether you feel responsible or not.

What are the four key questions you should ask when interviewing a nonprofit to fill a board position:

- 1: _____
- 2: _____
- 3: _____
- 4: _____

When may a board member be personally liable on behalf of a nonprofit?

Check the box that applies to you responsibility as a board member:

Action			
Personally guarantee a bank loan			
Provide paid services			
Make a loan			
Do something intentionally irresponsible			
Ensure the nonprofit has a Conflict of Interest policy			
Mix personal funds with the nonprofit's			
Disclose all possible conflicts of interest			



INTERACTING WITH THE CEO & STAFF

The board of directors is ultimately responsible for the health of the organization.

The board acts as a group - not as individual members.

Draw an arrow from the area of responsibility to the responsible person(s):

Strategic visioning and planning	Board of Directors CEO
Managing organizational community relations	
Monitoring empirical goals to actual performance	
Ensuring that the organization can fulfill its mission through adequate funds and qualified staff	
Manage fundraising	

List five fundamental rules of board-staff interactions:

1: _____

2: _____

3: _____

4: _____

5: _____

Your responsibility as a board member: *Support the CEO, be positive, transparent and trustworthy.*



GETTING UP TO SPEED

What are three resources you can use to get up to speed prior to your board orientation?

1: _____

2: _____

3: _____

What might you share about yourself when you are introduced to the board?

DANCE PARTY!!

