



BOARD MEMBER AGREEMENT

Board members are expected to exercise the duties and responsibilities of their positions with integrity, collegiality, and care. This includes:

- Making attendance at all meetings of the board a high priority.
- Being prepared to discuss the issues and business on the agenda and having read all background material relevant to the topics at hand.
- Cooperating with and respecting the opinions of fellow Board members, and leaving personal prejudices out of all board discussions, as well as supporting actions of the Board even when the Board member personally did not support the action taken.
- Putting the interests of the organization above personal interests.
- Representing the organization in a positive and supportive manner, at all times, and in all places.
- Showing respect and courteous conduct in all Board and committee meetings.
- Refraining from intruding on administrative issues that are the responsibility of management, except to monitor the results and ensure that procedures are consistent with Board policy.
- Observing established lines of communication and directing requests for information or assistance to the CEO.
- Each year, but no later than Thanksgiving of each year and without having to be asked, I will make a personal financial contribution to Board Development Systems, at a level that is meaningful to me.

I, _____, recognizing the important responsibility I am undertaking in serving as a member of the Board of Directors of Board Development Systems, hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations associated with my role as a Board member and abide by this Code of Conduct. I understand that failure to abide by this Code of Conduct may result in my removal as a Board Member, pursuant to the requirements and processes provided in the organization's governing documents.

SIGNATURE

DATE